

GOVERNMENT P.G. COLLEGE, BERINAG (PITHORAGARH)



REPORT ON

EMPLOYABILITY SKILLS TRAINING PROGRAMME

Date: 31st May to 6 June 2023

**In collaboration with Department of Higher Education, Uttarakhand
&
Mahindra Pride Classroom**

Programme coordinator
(Dr. L.D. Mishra)

Principal (Incharge)
(Dr. P.C. Mathpal)

PROGRAMME REPORT

The '**Employability Skills Training Program**' was held at **Govt. Post Graduate College, Berinag**, in partnership with **the Department of Higher Education Uttarakhand** and **Mahindra Pride Classroom, Naandi Foundation**, from May 31, 2023, to June 6, 2023.

The Mahindra Naandi Foundation, commonly referred to as **Naandi**, is a prominent non-profit organization headquartered in India. Established in 1998 by **Anand Mahindra**, the Chairman of the **Mahindra Group**, and **Dr. Ramesh Kumar**, Naandi is dedicated to addressing a wide range of social challenges in India through innovative and sustainable solutions. The foundation is actively involved in improving education quality, livelihood opportunities, healthcare access, water and sanitation, women's empowerment, and more. With a strong emphasis on research and data-driven approaches, Naandi collaborates with various stakeholders to create positive, lasting impacts on underprivileged communities, working toward a more equitable and prosperous India.

It is actively involved in skill development within higher educational institutes. Through tailored programs and partnerships, it equips students with essential soft skills and industry-specific knowledge, facilitating internships and job placements. Additionally, Naandi offers career counselling, financial support, and entrepreneurship opportunities. Their research-driven approach helps institutions align curricula with industry needs, ensuring students graduate with relevant skills. Beyond educational institutions, Naandi extends skill development efforts to local communities. With robust monitoring and evaluation, the foundation continuously improves its programs, contributing significantly to enhancing students' employability and overall development.

The program commenced with the guidance of **Dr. P.C. Mathpal, the Principal (Incharge)**, who emphasized the contemporary need for a multidisciplinary approach to higher education. He also highlighted the significance of vocational studies as a pathway to securing a livelihood, emphasizing their integration into the current curriculum. Dr. Mathpal underscored the growing demand for skilled individuals over traditionally educated ones in today's society. He encouraged students to wholeheartedly engage in the program and stressed the importance of effective communication and soft skills in the modern context. Furthermore, he explained how this training program could assist them in reaching their future aspirations.

Dr. L.D. Mishra, the Programme Coordinator emphasized the critical importance of employability skills development programs in higher education institutes. He highlighted the significance of this topic in the context of our rapidly changing world, characterized by technological advancements, globalization, and evolving workplace dynamics. Dr. Mishra pointed out that higher education institutions have a vital role to play in shaping the future workforce and promoting lifelong learning. He underscored the essential role of employability skills in bridging the gap between academic knowledge and the skills needed for professional success. The speech touched upon the changing landscape of employment, where traditional career paths are evolving into more dynamic and unpredictable scenarios due to automation and artificial intelligence. Dr. Mishra emphasized the need for adaptability, creativity, and continuous learning in this context.

Regarding the role of higher education, he noted that these institutions have a dual responsibility: providing academic knowledge and preparing students for the ever-evolving workforce. The key employability skills mentioned in the speech included critical thinking, effective communication, teamwork, adaptability, digital literacy, leadership, and global awareness. Dr. Mishra highlighted several strategies for implementing employability skills development programs, such as integrating them into the core curriculum, offering experiential learning opportunities, conducting soft skills workshops, establishing mentorship programs, promoting technological proficiency, and encouraging global exposure. He stressed the importance of measuring success through metrics like job placement rates, employer satisfaction, and alumni achievements. In conclusion, the speech conveyed that employability skills development programs in higher education are not just pathways to employment but gateways to meaningful and successful careers in an ever-evolving world. Dr. Mishra encouraged the audience to embrace this transformative journey in education and ensure that higher education institutions continue to produce graduates who are not only academically proficient but also ready to excel in the dynamic and challenging world of work.

Mrs. Reetika Ramola and **Miss. Sarita**, *trainers from the Naandi Foundation*, conducted a six-day training program for **groups of 71 female participants**, representing diverse academic backgrounds within the college. Their structured training regimen focused on essential elements of the Naandi training program, encompassing topics such as the significance of effective communication, digital literacy, interview techniques, entrepreneurial and innovative skills, as well as resume development.

Nodal Officer, Dr. Pawan Tamta also addressed the participants and shared his views on the relevance of such programmes.

The teaching staff from the college also took active participation in the programme which included the **Dr. Kanchan Bhandari, Dr. Vandita Kandpal, Dr. Aman Verma, Dr. B.S. Bisht, Dr. D.S. Khati & Dr. Lalit Chand**.

In general, this program represents an initiative led by the Department of Higher Education aimed at cultivating soft skills and enhancing the holistic personality development of female students enrolled in various academic institutions.

The following topics were covered by the trainers in the 6-day programme:

Day 1: Communication Skills Enhancement

- Morning Session:
 - Introduction to effective communication skills.
 - Verbal communication: speaking and active listening.
- Afternoon Session:
 - Written communication: email etiquette, report writing.
 - Group activities: role-play, group discussions.

Day 2: Digital Literacy and Technology Proficiency

- Morning Session:
 - Basics of computer hardware and software.
 - Introduction to Microsoft Office tools (Word, Excel, PowerPoint).
- Afternoon Session:
 - Internet usage and online safety.
 - Hands-on practice with essential software.

Day 3: Time Management and Productivity

- Morning Session:
 - Time management techniques.
 - Setting SMART goals.
- Afternoon Session:
 - Prioritization and task organization.
 - Tools and apps for productivity.

Day 4: Problem Solving and Critical Thinking

- Morning Session:
 - Introduction to critical thinking.
 - Problem-solving methodologies.
- Afternoon Session:
 - Creative thinking and brainstorming.
 - Case studies and group problem-solving exercises.

Day 5: Entrepreneurship and Innovation

- Morning Session:
 - Basics of entrepreneurship.
 - Identifying business opportunities.
- Afternoon Session:
 - Innovation and creativity in business.

Day 6: Career Development and Job Readiness

- Morning Session:
 - Resume building and interview skills.
 - Job search strategies.
- Afternoon Session:

- Mock interviews and feedback.

The training concluded with a valedictory session in which all the groups assembled and exchanged their experiences. The Program Instructors, Mrs. Reetika Ramola and Miss. Sarita, also took the opportunity to share their own personal insights with the participants and the college. They extended their best wishes to all the participants for their future endeavors and encouraged them to engage in similar training programs to refine their latent abilities and elevate their confidence levels.

Dr. L.D. Mishra, the Program Coordinator, delivered a concise overview of the training session, encompassing all the elements addressed by the team from the initial day. He elucidated the significance of this training and imparted knowledge to the students regarding its future practical utility. Furthermore, he encouraged the students to consistently apply the acquired skills to foster expertise and self-discipline in their daily lives.

Dr. P.C. Mathpal, Principal(Incharge) expressed gratitude to the Naandi trainers for sharing their expertise and nurturing a constructive and wholesome outlook among the students. He also extended his appreciation to the engaged and enthusiastic students who participated in the program. Furthermore, he reiterated the significance of consistently integrating such programs into the academic calendar, emphasizing how these opportunities enable students to acquire valuable skills that will prove advantageous in their future pursuits.

COLLEGE NAME		GOVERNMENT P.G COLLEGE BERINAG			
ADDRESS		Q3G2+65R, PG College Rd, Berinag, Uttarakhand 262531			
NUMBER OF DAYS FOR TRAINING		6			
NUMBERS OF HOUR PER BATCH		40			
NUMBER OF TRAINERS		2			
NUMBER OF STUDENTS		Approx 100			
S.no	CONTACT PERSON AT MAHINDRA PRIDE CLASS ROOM	CONTACT NO			
1	AKSHAY KUMAR	9121108712			
S.no	CONTACT PERSON AT COLLEGE	CONTACT NO			
1	MR. LILADHAR MISHRA	8192855740			
TRAINING START DATE- 31/05/2023		TRAINING END DATE- 06/06/2023			
S.no	TRAINER NAME	CONTACT NO	DAYS	BRANCH	TIMINGS
1	SARITA	9779579544	6	BATCH 1	10:00 AM TO 05:00 PM
2	REETIKA RAMOLA	8077716369	6	BATCH 2	10:00 AM TO 05:00 PM

PICTURES TAKEN DURING THE TRAINING PROGRAMME



